

SERVICE DELIVERY & MAINTENANCE OF DATA SUB-COMMITTEE
25 September 2019 : 1350-1550
Teachers' Pensions, Lingfield Point (Baldwin)

	Item	Lead	Details	guide time
1	Welcome and Apologies Minutes of the previous sub-committee meeting	DW	<ul style="list-style-type: none"> • Susan Anyan, Ian Payne & Sue Crane To be agreed	2 13:50
2	Review of Actions arising from previous meeting on 12 June 2019.	NC	<ul style="list-style-type: none"> • SD2/120619 – TPR enforcement update 	3 14:00
3	<u>Forward Work Plan</u> Data reporting evolution	NC		10 14:10
3a	Agree next topic: Employer checklist and historic data (December)	DW		9
4	Issues raised from TPARG	All		V 14:40
5	Review Dashboard and supporting papers	DW	<ul style="list-style-type: none"> - Dashboard - Dashboard overview - Quarterly report - Issues log - Complaints dashboard 	4 5 6 7 8 14:45
6	Aged cases recovery plan	NC / AA	Update on the backlogs	15:10
7	Increase in employer contributions	NC		15:20
8	Agree key issues from the meeting / report to highlight at next TPSPB meeting	DW		15:25
9	Agree whether any individual papers or presentations should be shared with the rest of the Board for information.	DW		15:35
10	AOB	All		15:45
Date / location of next meeting		11 December 2019, TP, Lingfield Point		

Sub-Committee members:

DW – Dave Wilkinson - Chair
 JW = Jackie Wood – Vice Chair
 JH = Julie Huckstep
 SL = Simon Lowe

DfE/TP Support:

AMA = Anna-Marie Alderson – DfE TPS Contract Risk Manager
 NC = Neil Crombie – TP Head of Teachers' Pensions
 HF = Helen Fisher – DfE TPS Policy Officer & TPSPB & SAB Secretariat
 PG = Paula Graham – TP Head of Operations
 KS = Kathryn Symms – DfE TPS Policy Team Leader Casework & Correspondence & TPSPB

PS = Peter Springhall– DfE Head of TPS Commercial & Finance (Observer)