

INFORMATION TO MEMBERS & COMMUNICATION SUB-COMMITTEE
25 September 2019 : 1020-1150 TP, Lingfield Point (Baldwin)

	Item	Led by	Paper details	nbr	Guide Time
1	Welcome & Apologies	JH	Apologies – David Trace, Susan Anyan, Ian Payne & Sue Crane		10:20
	Minutes of the previous sub-committee meeting	JH	To be agreed	2	
2	Forward work-plan topic: ESFA & TP Academies Engagement	LC TW JC	Joint presentation: ESFA and TP	V	10:25
2a	Agree next topic: Scheme Valuation Communications in plain English			9	
3	Scheme Valuation Communications	AA/K TK	Quarterly report: annexes B & C	6	11:00
4	Review of Actions arising from previous sub-committee meeting on 12 June 2019 (by exception)	JH	IM2/120619 - Independent Schools IM9/120619 - portal update IM11/120619 - DB/DC update	3	11:05
5	Review of papers	JH	Dashboard Dashboard Overview Quarterly Report Issues log - Key issues Forward look	4 5 6 7	11:15
6	Agree top 3 issues from the meeting / report to highlight to the next TPSPB	All	Issues that the chair will focus on in their report to the TPSPB		11:35
7	Agree whether any individual papers or presentations from this meeting should be shared with the rest of the Board for information.	JH	Item added as a standard agenda item following the sub-committee chairs meeting on 17/07/19. (CH4/170719)		11:40
8	AOB	All			11:45
Date / location of next meeting		11 December 2019, Lingfield Point			

Sub-Committee members:

JH = Julie Huckstep – Chair
 DB = David Butcher
 JG = Jerry Glazier
 DW – Dave Wilkinson

DfE/TP support:

AMA = Anna-Marie Alderson – DfE TPS Contract Risk Manager
 KC = Karen Cammack – DfE TPS Secretariat
 JC = Jo Cole – TP Engagement Team
 LC = Liz Cook ESFA
 NC = Neil Crombie – TP Head of Teachers' Pensions
 KS = Kathryn Symms – DfE TPS Policy Team Leader Casework & Correspondence & TPSPB
 KTK = Kerry Tate-King – TP Head of Engagement
 TW = Tony Watt – TP Digital Engagement Manager
 PS = Peter Springhall – DfE TPS Head of Commercial, Contracts & Finance (Observer)

NB: No paper 8