

AGENDA FOR SERVICE DELIVERY & MAINTENANCE OF DATA SUB-COMMITTEE
13 March 2019 : 14:15 – 15:45
Teachers' Pensions, Lingfield Point (Baldwin)

	Item	Lead	Details Paper	guide time
1	Welcome and Apologies	DW		14:15
2	Review of previous minutes from 12/12/18	All		2 14:20
3	Review of Actions arising from previous meeting on 12/12/18.	DW		3 14:25
4	Discuss any issues raised from TPARG	All		V 14:30
5	Monthly Contributions Reconciliation (MCR)	SC		14:35
6	Increase in volume of work	SC		14:40
7	Forward work plan item - CEM Benchmarking report update <ul style="list-style-type: none"> Agree next Forward Work plan topic 	SC DH		9 10 14:50
8	Overseas payments	DH		15:10
9	Review of board papers	DW	Dashboard Dashboard overview Quarterly report Issues log Complaints dashboard	4 5 6 7 8 15:20
10	Agree key issues from the meeting/report to highlight to the next TPSPB	All		15:40
11	AOB	All		15:45
Date / location of next meeting		12 June 2019, Lingfield Point		

Board members:

DW = Dave Wilkinson (chair)
JW = Jackie Wood
JH = Julie Huckstep

AA = Anna Alderson (DfE Contract & Risk Manager)
PG = Paula Graham (TP Operations Manager)
DH = David Heslop (TP, Client Director)
KS = Kathryn Symms (DfE Secretariat)
HF = Helen Fisher (DfE, Secretariat)
SC = Sue Crane (DfE, Senior Contract Manager)