

**INFORMATION TO MEMBERS & COMMUNICATION SUB-COMMITTEE**  
**12 June 2019 : 1030 - 1200 TP, Lingfield Point (Patons)**

	Item	Led by	Paper details	nbr	Guide Time
1	Welcome & Apologies	DT			10:30
	Minutes of the previous sub-committee meeting	DT	To be agreed	2	
2	Forward work-plan topic: Academy Engagement (IM2/130319)	JC TW	Presentation	V	10:35
2a	Discussion regarding next topic			9	11:15
3	Review of Actions arising from previous sub-committee meeting on 13/03/19 (by exception)  and at the TPSPB on 10 April 2019	KTK	Update on valuation communications to clarify why employer contributions are increasing. (IM4/130319)  TP to put some clear communication on their website explaining the difference between DC and DB provisions (AP1/100419)	3	11:20
4	Review of papers	DT AA	Dashboard Dashboard Overview Quarterly Report Issues log - Key issues Forward look	4 5 6 7	11:30
5	Agree top 3 issues from the meeting / report to highlight to the next TPSPB	All	Issues that the chair will focus on in his report to the TPSPB		11:50
6	AOB		S/C vice chair		11:55
Date / location of next meeting		25 September 2019, Lingfield Point			

**NB: No Paper number 8 for this s/c**

**Sub-Committee members:**

DT = David Trace (Chair)  
 DB = David Butcher  
 JG = Jerry Glazier  
 JH = Julie Huckstep  
 DW = Dave Wilkinson  
 IP = Ian Payne (guest)  
 SL = Simon Lowe (guest)

AA = Anna Alderson (DfE Contract & Risk Manager)  
 NC= Neil Crombie (TP, Deputy Client Director)  
 KTK = Kerry Tate-King ( TP, Engagement Manager)  
 JC = Jo Cole (TP Engagement team)  
 TW = Tony Watt (TP Engagement team)  
 KC = Karen Cammack (Secretariat)  
 KS = Kathryn Symms (Secretariat/observer)  
 HD = Helen Dady (Secretariat/observer)