**TEACHERS’ PENSION SCHEME PENSION BOARD (TPSPB)**

**Wednesday 24 October 2018 13:30 -16:00 Baldwin Conference Room**

**Teachers’ Pensions, Lingfield Point, Darlington**

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|  | **Subject** | **Paper** | | **Details** | **Lead** |
| 1 | Introduction | 2  3 | For decision  For review | * Apologies * Agree minutes of previous meeting * Register of Interests | NM 13:30  SC  JR |
| 2 | Action Points | 4  5 | For info | * Monthly Contribution Reconciliation (MCR) Business Requirements (AP1&8/180418) * Teachers’ Additional Voluntary Contributions (TAVC) (AP11/260417) |
| 3 | Sub-Committee Chairs meeting | 6 |  | * Key topics and review of minutes from the meeting on 30 July 18 | NM 13:40 |
| 4 | IPS update | 7 | For info | * Pension Specialist - quarterly overview | GA 13:55 |
| 5 | Update from Scheme Advisory Board (SAB) | v  8 | For info | * Key policy issues * Valuation (AP2&3/180718) | JR 14:05 |
| 6 | Cross-cutting issue: Governance | 9 | For info | * Governance structure | JR 14:20 |
| 7 | Service Delivery and Maintenance of Data (SD&MoD) | 10  v | For info  For info | * Minutes of SD&MoD sub-committee * Sub-committee chair’s update: * Bereavements * Telephony moving to Business as Usual (SD6/260918) * Valuation | DW 14:45 |
| 8 | Information to Members and Comms (IM&C) | 11  v | For info  For info | * Minutes of IM&C sub-committee * Sub-committee chair’s update: * Monthly Contribution Reconciliation (MCR) (developing comms plan) * Valuation (developing comms plan) | JG 15:00 |
| 9 | Managing Risk and Internal Controls (MR&IC) | 12  v | For info  For info | * MR&IC sub-committee minutes   Sub-committee chair’s update:   * Monthly Contribution Reconciliation (MCR) risks * Valuation risks | JG 15:15 |
| 10 | AOB |  |  | * The Pensions Regulator (tPR) Change of Role * Forward work plan for sub-committees | JR 15:30  NM |
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| 11 | Commercial sub-committee update | v | For info | * Sub-committee chair’s update | LP 15:40 |
| Next Meeting : 23 January 2019. DfE, Sanctuary Buildings, London | | | | | |

**Key:**

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| NM - Neville Mackay (TPSPB Chair) | GA - Geoff Ashton (TPSPB-IPS) | JG – Jerry Glazier (s/c chair) | DW- Dave Wilkinson (s/c chair) |
| LP – Lee Probert (s/c chair) | JR- Jeff Rogerson (DfE) | SC - Sue Crane (DfE) | v - verbal update |

*Background papers provided for information: Dashboard, Dashboard overview, quarterly report*