**TEACHERS’ PENSION SCHEME PENSION BOARD (TPSPB)**

**Wednesday 9 September 2015 14:00 – 16:00**

**Sanctuary Buildings LG 03&04**

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|  | **Subject** | **Details** | **Lead** | **Time** |
| 1 | Introduction | Attendance and Apologies | Chair |  |
| 2 | Update(AP 004/030615) | Update on progress made establishing links with other schemes (e.g. NI and Scotland) | Chair | 1400-1405 |
| 3 | Action Points  | By exception 005/100215 - Conflict of Interests & - Register and Declaration form 009/100215 - Grid of Progress update | Sec | 1405-1410 |
| 4 | Training update | Discuss progress against the skills matrix and any further learning requirements | All | 1410-1415 |
| 5 | Engagement & Communications Report(AP 006/030615) | - Engagement update- Campaigns and forward look- Update on benchmarking email activity  | All | 1415-1435 |
| 6 | TPS Administration Update(AP 008/030615) | - Service Performance & improvements- Update on current projects / initiatives- Customer Satisfaction- GMP update  | All | 1435-1455 |
| 7 | Finance & Risk Report | - Scheme Finances- Supplier Finance- Risk update- Internal Audit update  | All | 1455-1515 |
| 8 | OBR Financial Forecast | -Review the narrative around the methodology which forms the basis of the OBR forecast. This report captures the most significant assumptions and data changes following the summer peak retirement exercise. |  | 1515-1530 |
| 9 | IDRP Data(AP 007/030615) | Consideration of the report on IDRP volumes | All | 1530- 1540 |
| 10 | Policy report | Update on policy issues | Marcus | 1540-1550 |
| 11 | AoB(AP 011/030615) | Further consideration of tPR’s Compliance and Enforcement Policy. | Geoff | 1550-1600 |
| Next Meeting : Wednesday 2 December – Lingfield Point, Darlington (TP’s new site).To include site visit and session on engagement and marketing, so timings for the day will be longer (anticipated 1130-1600). |