**TEACHERS’ PENSION SCHEME PENSION BOARD (TPSPB)**

**Wednesday 2 December 2015 13:45 – 15:45**

**Baldwin Room (TP Boardroom) Lingfield Point, Darlington**

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|  | **Subject** | **Details** | **Lead** | **Time** |
| 1 | Introduction  AP 005/100215 | Attendance and Apologies  Register of Interests | Chair | 5 |
| 2 | Action Points  AP 001&2/100215  AP 011/030615  AP 005/090915 | By exception  Skills matrix and LNA  TP’s Engagement Paper (Code of Practice)  Draft Stakeholder meetings timetable | Sec | 5 |
| 3 | Updates  (AP 004/030615)  AP 001/090915  AP 002/090915  AP 010/030615 | -Links with other schemes  -TPAF meeting - 6 October  -tPR Chairs’ Group – 11 November  Role of the Board :  - Next steps following the separate employer and member group discussions  - Arrangements for mock-up of Board report for ARC  - Updated Assurance note | Chair  All | 5  15 |
| 4 | Engagement Report | - Engagement update  - Campaigns and forward look | All | 15 |
| 5 | Finance & Risk Report | - Scheme and Supplier Finances  - Risk update  - Internal Audit update | All | 15 |
| 6 | TPS Admin update  AP 009/090915 | - Service Performance & improvements  - GMP update  - Update on alleged fraud case (redacted redacted) | All  DH | 15 |
| 7 | Review of TP’s Outcome Performance | TP/DfE measure achievement against outcome targets, which seek to improve member and employer engagement with the scheme. Consideration of that performance and TP’s response. | DH | 15 |
| 8 | Review Proposed Audit Plan | Each year the Department’s contract management team agree an audit plan with TP’s internal audit team.  The paper has been discussed with the Department’s internal audit provider. It will be presented to the scheme Risk Committee next week for consideration. | All | 10 |
| 9 | CEM Benchmarking | Review the executive summary of the annual independent benchmarking survey. This report gives an insight into the quality and range of services provided by the scheme relative to other schemes, and may provide useful evidence for scrutiny and challenge | DH  All | 10 |
| 10 | Policy Report  AP 012/090915 | As Marcus is unable to attend the Board meeting, a policy update paper will be shared in advance of the meeting. Questions can be fed back to DfE’s Policy team via the secretariat. | Chair | 5 |
| 11 | AOB | Standing and background reports as required | All | 5 |
| Next Meeting : Wednesday 9 March 2016 SB Room LG 03/04 | | | | |